

# FIRE ACTION

Flats 1 to 34 Malting Mead, Hatfield AL10 8AR

## If Fire Breaks Out in Your Flat:

1. Raise the alarm - Shout to alert everyone in your flat.
2. Leave immediately - Do not stop to collect belongings.
3. Close doors behind you - This helps to slow the spread of fire and smoke.
4. Use the safest escape route - Use the nearest stairway.
5. Call 999 once safe - Give your full address and details of the fire.
6. Do not re-enter the building until the fire service declares it safe.

## If Fire is in Another Part of the Building:

1. Stay put if safe to do so - Most flats are designed to contain fire. If you are not affected, it may be safer to stay inside your flat. You must leave immediately if smoke or heat affects your flat, or if told to by the fire service.
2. Seal gaps - Use wet towels or bedding to block smoke from entering under doors.
3. Stay near a window - Be ready to signal for help if needed.

## Preventative Measures

Test smoke alarms weekly and replace batteries when needed.

Do not leave cooking unattended.

Avoid overloading electrical sockets.

Keep escape routes clear of obstructions.

Never prop open fire doors.

Know your building's evacuation plan and nearest fire exits.

## To Call The Fire Service

- Dial 999 or 112
- When answered, give your telephone number and ask for FIRE
- When the fire service reply, give your address where the fire is.
- Do Not end the call until the fire service has repeated your address correctly.